



Agenda Item:

Cambridgeshire & Peterborough Combined Authority

Reports from Constituent Council Representatives on the Combined Authority

Meeting	Dates of Meeting	Representative
Audit and Governance Committee	31st July 2020	Councillor Tony Mason
Overview and Scrutiny Committee	22nd June 2020 29th July 2020	Councillor Grenville Chamberlain Councillor Peter Fane
Combined Authority Board	5th August 2020	Councillor Bridget Smith

The above meetings have taken place in June, July and August 2020

Audit and Governance Committee – Friday 31st July 2020

The Audit and Governance Committee met on 31st July 2020, the decision summary is attached as **Appendix 1**.

Overview and Scrutiny Committee – Monday 22nd June and Wednesday 29th July 2020

The Overview and Scrutiny Committee met on 22nd June and 29th July 2020, the decision summaries are attached as **Appendix 2 and 3**.

Combined Authority Board – Wednesday 5th August 2020

The Combined Authority Board met on 5th August 2020, the decision summary is attached as **Appendix 4**.

The agendas and minutes of the meetings are on the Combined Authority's website – Link in the appendices



Audit and Governance Committee Decision Summary

Meeting: 31 July 2020

Agenda/Minutes: [Audit and Governance Committee - 31 July 2020](#)

Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies and Declarations of Interests	Apologies were received from Cllr Mike Davey (Cambridge City Council). There were no declarations of interest.
2.	Confirmation of Membership of the Audit & Governance Committee for Municipal Year 2020/21 and Election of Vice-Chair	1. Cllr Graham Bull had replaced Cllr Mac McGuire as the representative of Huntingdonshire District Council on the Committee. 2. Cllr David Brown was nominated and seconded as Vice-Chair and duly elected.
3.	Chairs Announcement's	1. Lancaster Way: At the May Audit and Governance Committee meeting, following a referral by the Transport and Infrastructure Committee, it was agreed to commission an independent review of the costs and timetable associated with

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		<p>the programme delivery of the Lancaster Way project against terms of reference agreed at that meeting. The Combined Authority approached a number of potential suppliers and, in consultation with Cambridgeshire County Council, have agreed to appoint a suitably qualified auditor to perform the review. An inception meeting to agree the process, timeline and requirements for carrying out the work is scheduled for Monday 3rd August. The supplier has been asked to provide a report to the Committee on their findings at the 2 October Committee meeting, or at an Extraordinary Committee meeting.</p> <p>2. Register of Interest Forms: The Chair reminded members of the Committee to complete the Register of Interest forms recently forwarded to them via their respective constituent councils.</p> <p>3. MHCLG Correspondence: The Chair informed members of the Committee that he had spoken to the external auditors and was satisfied the issues referred to in the local press were a matter for the Overview & Scrutiny Committee – the only governance issues were related to an error in the Constitution and a single recruitment issue. The Chair has requested an update on these two issues at the next meeting on 2 October. The Chair proposed the correspondence between the Mayor and the Minister be shared with the Committee together with an analysis from the Chief Executive of the issues raised by the Minister in the correspondence.</p> <p>RESOLVED:</p> <p>1. The Lancaster Way independent review would be received at an extraordinary meeting or at the next meeting on 2 October, depending upon timescales.</p> <p>2. The Mayor of the Combined Authority be invited to the 2 October meeting to update the Committee on the MHCLG correspondence relating to</p>

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		<p>governance issues.</p> <p>3. The MHCLG/Mayoral correspondence be circulated to the Committee together with an analysis of the issues raised by the Minister.</p>
4.	Minutes of the last meeting	<p>1. The minutes of the last meeting held on 26 May 2020 were agreed as an accurate record.</p> <p>2. The Chair requested that ‘open actions’ be reverted to the top of the Action Sheet at future meetings.</p>
5.	Draft Financial Statements 2019/20	<p>1. S.73 Officer highlighted that the final publication date for the accounts is 30 November 2020 with the final version brought to the Committee on 2 October.</p> <p>2. With any amendments suggested by the Committee the version presented would be uploaded onto the CA website and public consultation will commence on the first Monday in September.</p> <p>3. Following a suggestion, a note should be incorporated into the accounts to fully explain the adjustment on the LEP/Business Board accountability.</p> <p>4. A note should be incorporated into the accounts stating no bonuses are paid to senior staff and salaries are base pay – any reference to bonuses should, therefore, be removed. The narrative should also reflect expenses not subject to tax are not included.</p> <p>5. The financial statements should reflect the risk register in future.</p> <p>6. The Committee to receive the redrafted version of the financial statement following revisions prior to the period of public consultation.</p> <p>RESOLVED:</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<ol style="list-style-type: none"> <li data-bbox="875 268 1917 336">1. The final statement of accounts to be presented at the 2 October 2020 meeting of the Committee.
6.	External Audit Update 2020/21	<ol style="list-style-type: none"> <li data-bbox="875 370 2002 549">1. The audit has not, as yet, been completed to the ambitious deadline of the end of July 2020. It will be, in the most part, completed by the end of August. However, owing to complexities related to the Cambridgeshire Pension Fund it will be the end of September when complete and be presented to the 2 October meeting of the Committee. <li data-bbox="875 580 1928 687">2. Ernst & Young were made aware of the MHCLG correspondence and are satisfied there are no significant issues that impact on the audit. If anything comes to light this will be reported at the next meeting. <p data-bbox="826 715 1014 746">RESOLVED:</p> <ol style="list-style-type: none"> <li data-bbox="875 791 1973 860">1. The final audit and opinion be presented at the 2 October 2020 meeting of the Committee.
7.	Internal Audit and Opinion 2019/20	<ol style="list-style-type: none"> <li data-bbox="875 896 1912 965">1. There were no significant issues to be reported and this is reflected in the Annual Governance Statement. <li data-bbox="875 997 1980 1066">2. There has been significant improvement of governance across all levels of the organisation. <li data-bbox="875 1098 1912 1166">3. There will be a future report to the Committee on information security and governance. <p data-bbox="826 1193 1014 1225">RESOLVED:</p> <ol style="list-style-type: none"> <li data-bbox="875 1270 1968 1339">1. A report on information security and governance to be submitted to the Committee. This to be included in the work programme at an agreed date.

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8.	Internal Audit 2020/21	<p>1. There had been six expressions of interest to take forward the Internal Audit function following the cessation of the SLA with Peterborough City Council. Of these, three bids had been evaluated as compliant.</p> <p>2. The assessment will be complete, and an appointment made by week ending Friday, 14 August and the internal audit plan will be presented at the 2 October meeting of the Committee</p> <p>3. The Chair will be present at the presentations and he requested the Vice-Chair be involved also, if available.</p> <p>RESOLVED:</p> <p>1. Subject to availability the Vice-Chair be invited to the evaluation presentations.</p> <p>2. The Internal Audit Plan 2020/21 to be presented at the 2 October 2020 meeting of the Committee.</p>
9.	Annual Governance Statement	<p>1. A typographical error was pointed out on page 125 of the Committee papers – the year referenced should be 2019/20.</p> <p>2. The Monitoring Officer drew Committee attention to the current review of the Constitution and that there would be a workshop session on this for Members in mid-September. Members requested that, if possible, this be held on the same date as any extraordinary meeting related to Lancaster Way.</p> <p>3. There was a request for consistency on the acronyms used for the Cambridgeshire & Peterborough Combined Authority in documentation.</p> <p>RESOLVED:</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<ol style="list-style-type: none"> 1. That a date for the workshop session for the Constitution review be forwarded to the Committee members as soon as possible.
10.	Combined Authority Board Update	<ol style="list-style-type: none"> 1. The Chief Executive provided an update on the Combined Authority. 2. Since the last meeting of the Committee there had only been one CA Board meeting at which the Complaints Policy was agreed and adopted. This had been approved at the last Audit & Governance Committee meeting. 3. The Chief Executive updated the Committee on measures being undertaken to mitigate the economic impact of Covid-19. 4. A positive announcement on Wisbech Rail is expected shortly. This has formed part of the Gateway Review currently ongoing which has a number of positive messages being reported back to MHCLG. 5. The University of Peterborough HE Partner has been appointed. Anglia Ruskin University will be the provider with the intention that there will be a fully independent University in due course.
11.	Independent Commission on Climate Change	<ol style="list-style-type: none"> 1. The inaugural meeting of the Commission was on the morning of this meeting. 2. A request for the names of those on the Commission was made. 3. Any contributions from Members of the Committee would be welcomed, as the Commission wishes to have as wide an engagement as possible and should be sent directly to Adrian Cannard. 4. There was some concern expressed with regard to the Commission appointments and whether it was an open appointment process. The Chair's comments with regard to this were noted. As a non-remunerated Commission, the group was selected based upon expertise – had it been a remunerated

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		<p>Commission there would have been an open appointment process.</p> <p>5. As part of the Constitution review there will be a section on working groups which will elaborate upon the internal controls for the appointments to Boards, Commissions and Working Groups.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. The names of all on the Independent Commission on Climate Change will be provided to the Committee. 2. The Constitution review should include protocols for appointments to Boards, Commissions and Working Groups. 3. A further report to the Committee be programmed for December 2020 to explain the process for formulating recommendations.
12.	Corporate Risk Register	<ol style="list-style-type: none"> 1. As requested at the previous meeting the risks were presented in order of RAG rating from highest to lowest. The only 'red' risk being the impact of Covid-19. 2. A request to include climate change as a discrete risk was raised once more. The Chief Executive explained climate change is considered in how it manifests itself in the delivery of all infrastructure projects. There was a level of disquiet from the Committee regarding this. The CA will consider advice from the Independent Commission on Climate Change to see whether climate change ought to be reflected as an individual risk on the register. Members of the Committee requested that climate change is considered a discrete risk 3. Covid-19 appears as a single risk due to the immediate financial risk it poses to the Combined Authority area. 4. Cllr Mason undertook to forward a document highlighting the sort of questions

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		<p>an organisation would be required to answer as part of the new Task Force on Climate Related Financial Disclosure (TCFD) from 2022. It was suggested this in turn be forwarded to the co-ordinators of the Independent Commission on Climate Change.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. Climate change to appear on future risk register reports to the Committee as a discrete risk. 2. A further update on the Corporate Risk Register will be received at the 2 October 2020 meeting of the Committee.
13.	Work Programme	<ol style="list-style-type: none"> 1. The revised format was welcomed, and the Scrutiny Officer requested any further feedback on work programme presentation be forwarded to him. 2. Revisions to the work programme based on this meeting would be reflected in a revision to be published with the minutes of the meeting. 3. A typographical error will be corrected, and the date of the April 2020 meeting amended following the confirmation of dates at the last CA Board meeting in June 2020. <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. The work programme revisions to be published alongside the minutes of the meeting
14.	Date of Next Meeting	The next meeting will be held virtually on the Zoom platform on 2 October 2020 at 10.00 a.m.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>



Overview and Scrutiny Committee Decision Summary

Meeting: 22 June 2020

Agenda/Minutes: [Overview and Scrutiny Committee - 22nd June 2020](#)

Chair: Cllr Lorna Dupré

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies	Apologies were received from: Cllr P Heylings (substituted by Cllr P Fane), Cllr A Hay and Cllr G Chamberlain.
2.	Confirmation of Membership	
3.	Declarations of Interest	There were no declarations of interest.
4.	Minutes of the Previous Meeting	The minutes of the last meeting held on 29 May 2020 were agreed as an accurate record.
5.	Public Questions	There were no public questions received
6.	Co-option of an Independent Member from a Constituent	The Chair stated it was for the Committee to consider whether to appoint an Independent member to the Committee; however, such a member would have no

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	Authority	<p>voting rights or be counted towards the quoracy of the Committee.</p> <p>AGREED:</p> <p>i) That an Independent member is not co-opted onto the Committee.</p> <p>ii) That the Monitoring Officer enquire of the Combined Authority Board what representations, if any, have been made at government level to reconsider the legislative barrier to the inclusion of Independent members when considering political proportionality for Combined Authorities.</p>
7.	Lead Member Appointment	<p>There was full Committee support for a Lead Member to shadow the Business Board. Interested members should contact the Scrutiny Officer by the end of June 2020.</p>
8.	Overview & Scrutiny Work Programme	<p>AGREED:</p> <p>i) The Chairs of the Executive Committees, the Mayor of the Combined Authority and the Combined Authority Directors be timetabled into the work programme.</p> <p>ii) The following be scheduled into the work programme:</p> <ul style="list-style-type: none"> • A10 Dualling • Ely Capacity Enhancements • Digital Connectivity <p>iii) That the updated work programme be presented to the next Committee meeting.</p>

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		iv) That a further horizon scanning item be scheduled for December 2020 to consider the work programme to April 2021.
9.	CPCA Project Register	The report was noted and an update to the Committee was requested for September 2020, and quarterly thereafter.
10.	Combined Authority Forward Plan	The CA Forward Plan was noted.
11.	Date of Next Meeting	The next meeting of the Committee will be at 11.00 a.m. on Monday, 27 July 2020 via the Zoom platform.



Overview and Scrutiny Committee Decision Summary

Meeting: 29 July 2020

Agenda/Minutes: [Overview and Scrutiny Committee - 29th July 2020](#)

Chair: Cllr Lorna Dupré

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies	Apologies were received from: Cllr Markus Gehring (Cambridge City Council) substituted by Cllr Dan Summerbell; Cllr Patricia Jordan (Huntingdonshire District Council); and Cllr Kevin Price (Cambridge City Council).
2.	Declarations of Interest	There were no declarations of interest.
3.	Minutes of the Previous Meeting	Cllr Alex Miscandlon (Fenland District Council) was not in attendance – Cllr David Mason was the representative of FDC. With this amendment the minutes of the last meeting were agreed as an accurate record.
4.	Public Questions	There were no public questions received
5.	The Mayor of the Combined	It was AGREED:

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	Authority	<p>The Monitoring Officer would provide legal advice as to whether the following could be made available to the Committee:</p> <ul style="list-style-type: none"> <li data-bbox="869 379 1921 448">i) The legal advice, including that from James Goudie QC, behind the appointment of a political assistant and subsequent Chief of Staff; <li data-bbox="869 491 2007 635">ii) The letter from MHCLG to the Co-Chief Executives in June ‘outlining our differing view on the total additional starts on site delivered to date and confirming that further evidence of progress would be required before the Department could make further funding available’; <li data-bbox="869 678 2007 746">iii) The letter being written to The Minister of State at the MHCLG at the end of July/early August.
6.	University of Peterborough	The PowerPoint presentation to be circulated to the Committee and published on the CA meetings website.
7.	Lead Member Appointment to Shadow the Business Board	<p>AGREED:</p> <ul style="list-style-type: none"> <li data-bbox="869 970 1921 1007">i) Cllr Ed Murphy confirmed as Lead Member for the Business Board. <li data-bbox="869 1050 1966 1118">ii) Cllr Jocelynn Scutt confirmed as Lead Member for Housing replacing Cllr Ed Murphy

8.	<p>Combined Authority Board Agenda: Wednesday, 5 August 2020</p>	<p>The following questions to the Board were agreed:</p> <p>Item 2.1 Budget Monitor Update: Building upon cycle schemes he has funded recently is the mayor able to consider reviewing budgets and move funding towards promoting safe walking and particularly cycling?</p> <p>Item 3.1 £100m Affordable Housing Programme Proposed Variations to Schemes that form investments from the £40m revolving fund: The report to the Board states that “The lost interest by granting interest free periods will not impact on other areas of the Combined Authority. i.e. the revenue budget does not rely on these funds, but as mentioned earlier in the paper, any interest earned on these loans would be recycled and re-invested into new housing projects. i.e. the loss of interest just impacts on future funds available to support the £100m affordable housing programme.” What—in financial and housing unit terms—is the opportunity cost of this lost interest?</p> <p>Item 3.2 Proposal for a Corporate Vehicle to bring forward the Cambridgeshire Autonomous Metro (CAM): The report to the Board states that “CAM will potentially increase social mobility to Peterborough and the Fens, therefore ‘levelling up’ the region”. Which parts of the Fens will have access to CAM, and when?</p> <p>Item 3.3 A10 Junctions and Dualling: The report to the Board states that “there was a spread of opinion about the options”. Will the Combined Authority publish the public feedback received in response to the virtual public exhibition?</p> <p>Item 3.5 Market Town Masterplans: A frequent comment during the development of the Market Town Masterplans was that local councillors and communities had not been consulted in their development, or their comments had been ignored. As funds are about to be allocated to the Market Towns to implement the Masterplans, what flexibility will be shown in granting funds to Market Towns for local priorities which are not in the Masterplans created for them, but which have greater local</p>
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		<p>support and in some cases, greater feasibility?</p> <p>Item 5.2 Integrated Economic, Business and Skills Insight Programme: How is the Combined Authority balancing the need for urgent action this summer and autumn to address the short-term implications of COVID-19 on business and the economy, with the wish to redesign its medium term COVID-19 recovery focus?</p>
9.	Combined Authority Forward Plan	The Committee work programme was noted.
10.	Lead Member Questions to Executive Committees	Cllr Andy Coles confirmed the questions provided to the Skills Committee had been answered. There were no questions to the last meetings of either the Transport or Housing Committees.
11.	Combined Authority Forward Plan	The CA Forward Plan was noted
12.	Date of Next Meeting	Monday, 28 September 2020 at 11.00 a.m.



CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY BOARD - Decision Summary

Meeting: 5 August 2020

Agenda/Minutes: [Cambridgeshire and Peterborough Combined Authority Board - 5th August 2020](#)

Item	Topic	Decision
Part 1 – Governance Items		
1.1	Announcements, Apologies and Declarations of Interest	<p>No apologies were received.</p> <p>Councillor Bailey made a declaration of interest in relation to Item 3.1: £100m Affordable Housing Programme Proposed Variations to Schemes that form investments from the £40m revolving fund in relation to loans to the East Cambridgeshire Trading Company, a wholly owned company of East Cambridgeshire District Council. She had taken advice from the Monitoring Officer and confirmed that it would be in order for her to remain in the meeting for consideration of this item and vote.</p> <p>Kim Sawyer, Chief Executive, made a declaration of interest in relation to Item 3.2: Proposal for a Corporate Vehicle to bring forward the Cambridgeshire Autonomous Metro (CAM). The Board was being recommended to appoint Ms Sawyer as one of three interim directors of the CAM Special Purpose Vehicle until the confirmed</p>

		<p>appointment of the members of the Board, following an external recruitment process. Ms Sawyer had taken advice from the Monitoring Officer and confirmed that it would be in order for her to present the report to the Board.</p> <p>Councillor Holdich made a declaration of interest in relation to Item 5.1: University of Peterborough Full Business Case. He had taken advice from the Monitoring Officer and confirmed that it would be in order for him to remain in the meeting for consideration of this item and vote.</p>
1.2	Minutes of the Combined Authority Board meeting 3 June 2020	The minutes of the meeting on 3 June 2020 were approved as an accurate record, subject to a minor amendment to minute 536: Complaints Policy.
1.3	Petitions	None received
1.4	Public Questions	<p>One question was received from Mr Michael Page on Item 3.2: Proposal for a Corporate Vehicle to bring forward the Cambridgeshire Autonomous Metro (CAM) and one from Councillor Tim Wotherspoon on Phase 2 of the Non-Statutory Strategic Spatial Framework. The questions can be viewed in full at:</p> <p>https://cambridgeshirepeterboroughcagov.cmis.uk.com/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/1979/Committee/63/SelectedTab/Documents/Default.aspx</p>
1.5	Forward Plan	<p>It was resolved to:</p> <p>Approve the Forward Plan.</p>

1.6	Membership of the Combined Authority Board and Committees 2020-21 - Update	<p>The Board reviewed the membership of the Combined Authority Board, Executive Committees, Business Board, Overview & Scrutiny Committee and Audit & Governance Committee for the 2020/21 municipal year.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) appoint the Members and substitute Members nominated by constituent councils to the Combined Authority Board, Executive Committees, Business Board, Overview & Scrutiny Committee and Audit & Governance Committee for the municipal year 2020/2021 (Appendix 1); b) Note the named representative and substitute representative for each organisation as set out in the report.
1.7	Registered Office Change - Cambridgeshire and Peterborough Combined Authority Companies	<p>The Board considered a report informing them of the recent change to the registered office of the Combined Authority and its companies.</p> <p>It was resolved to:</p> <p style="padding-left: 40px;">Note the change of the registered office of the Cambridgeshire and Peterborough Combined Authority and its subsidiary companies.</p>
1.8	Annual Report of the Chair of Audit and Governance 2019-20	<p>The Board reviewed the Audit and Governance Committee Annual Report for 2019/20</p> <p>It was resolved to:</p> <p style="padding-left: 40px;">Note the Annual Report of the Chair of Audit and Governance Committee for 2019/20 (Appendix 1) and provide any feedback to the Committee.</p>

1.9	Overview and Scrutiny Committee Annual Report 2019-20	<p>The Board reviewed the Overview and Scrutiny Committee Annual Report for 2019/20</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note the Annual Report of the Chair of the Overview and Scrutiny Audit and Governance Committee for 2019/20 (Appendix 1) and provide any feedback to the Committee. b) Consider the recommendations of the Bus Review Task & Finish Group approved by the Overview & Scrutiny Committee at its meeting on 24 April 2020 and provide a response within two months of receipts of the these recommendations as per the Constitution of the Combined Authority. The response should indicate what (if any) action the Combined Authority or the Mayor proposes to take and publish such response. c) Note the recommendations of the CAM Task & Finish Group to the Overview & Scrutiny Committee.
Part 2 – Finance		
2.1	Budget Monitor Update	<p>The Board considered a report providing an updated budget position for 2020-21.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note the revised budget for the 2020-21 financial year. b) Note the reduction in expected costs for the Garden Villages project in 2020-21 per paragraph 3.7.

Part 3 - Combined Authority Decisions

3.1 £100m Affordable Housing Programme Proposed Variations to Schemes that form investments from the £40m revolving fund

The Board considered a report seeking approval to restructure the profile of the five loans already agreed from the £40m revolving fund.

It was resolved to:

Approve variations to schemes that form investment from the £40m revolving fund, specifically approval of changes to the terms and conditions of pre-existing loans in response to the impacts of COVID 19 as shown in a) to d) below;

a) Approve extensions to the duration of the existing facility agreements with Laragh Homes and The East Cambridgeshire Trading Company as shown in the table below:

Scheme Name	Borrower	Proposed extension to facility agreement in months
Haddenham CLT (Loan)	ECTC	24
Ely MOD Site (Loan)	ECTC	20
Alexander House Ely (Loan)	Laragh Developments	4
Linton Road, Great Abingdon (Loan)	Laragh Developments	6
Histon Road (Loan)	Laragh Developments	7

b) Approve the grant of interest free periods with Laragh Homes and The East Cambridgeshire trading company as shown in the table below:

Scheme Name	Provider / Lead Partner	Interest free period in months	Starting from
Haddenham CLT (Loan)	ECTC	24	01/04/2020
Ely MOD Site (L, Cambridge loan)	ECTC	6	01/08/2020
Alexander House Ely (Loan)	Laragh Developments	2	01/08/2020
Linton Road, Great Abingdon (Loan)	Laragh Developments	3	01/08/2020
Histon Road, Cambridge (Loan)	Laragh Developments	5	01/08/2020

- c) Interest free periods referred in b) above will be subject to a 'clawback' provision. Upon a final project reconciliation between the borrower and CPCA, the interest forgone through the interest free period will be recovered on a sliding scale if at the end of the project the actual profit is above the revised profit now being forecast for each project as a result of the Covid-19 impact.
- d) Increase the permitted number of drawdowns in each facility agreement to reflect the longer term of each loan facility.
- e) The Director of Housing and Development to be given authority to document the variations to the facility agreements as outlined in a)- d)

		<p>above and undertake the end of project reconciliation/s assessing the potential recovery of the benefit of the interest free period against final project profit outcome for each project.</p>
3.2	<p>Proposal for a Corporate Vehicle to bring forward the Cambridgeshire Autonomous Metro (CAM)</p>	<p>The Board considered a report outlining the proposal for a corporate special purpose vehicle which would act as a lead entity in the further development of the CAM Programme.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Approve the incorporation of the CAM SPV. b) Appoint the following interim directors until the confirmed appointment of the members of the Board, following an external recruitment process: <ul style="list-style-type: none"> Kim Sawyer, Chief Executive John Hill, Chief Executive Jon Alsop, Chief Finance Officer c) Approve the company Articles. d) Approve the proposed process for recruitment of the Board members, at Appendix 7, and note the expected levels of remuneration as set out in paragraph 6.9. e) Note the corporate support to be provided by the CPCA to the SPV. f) Approve the Mayor as representative of the CPCA as non-voting shareholder director to attend the interim and substantive Board. g) Note and approve the proposed governance structures and committees of the CAM SPV at Appendix 4.

		<p>h) Approve the draft initial Business Plan in the confidential Appendix 6, and request that a further report be brought back to the September meeting of the Combined Authority Board seeking approval for:</p> <ul style="list-style-type: none"> a. The initial Business Plan b. The initial equity investment c. The proposed board members and chair d. The Shareholder and SPV Agreement <p>i) Note and approve the mobilisation expenditure and approve the drawdown of £1,400,000 from the Medium-Term Revenue Financial Plan to progress the consultancy work set out in section 5.</p> <p>j) To approve the £1m Equity Investment in the CAM SPV from Capital Gainshare as set out in the Medium Term Financial Plan.</p> <p>k) Subject to the approval of the Local Growth Fund application for £1m, to approve the use this to take an equity subscription of shares in the CAM SPV.</p>
3.3	A10 Junctions and Dualling	<p>The Board considered a report seeking approval for the Strategic Outline Business Case for dualling the A10 between Cambridge and Ely and upgrading junctions on that section of the route.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Approve the Strategic Outline Business Case and agree in principle to proceed to Outline Business Case, subject to the outcome of funding

		<p>discussions with the Department for Transport;</p> <p>b) Note the views of residents and businesses in response to the Virtual Public Exhibition.</p>
3.4	A141 Huntingdon Capacity Study and Third River Crossing	<p>The Board considered a report summarising the outcome of the A141 and Huntingdon Third River Crossing study.</p> <p>It was resolved to:</p> <p>a) Note the outcomes of the A141 and Huntingdon Third River Crossing Study.</p> <p>b) Approve the drawdown of budget of £350,000 for undertaking a Strategic Outline Business Case for the A141.</p> <p>c) Approve the drawdown of budget of £500,000 from the Subject to Approval budget within the Medium-term Financial Plan for undertaking a Strategic Outline Business Case and further develop a package of Quick Wins.</p>
3.5	Market Towns Programme - Approval of Masterplans for East Cambridgeshire (Ely, Soham and Littleport)	<p>The Board considered a report seeking approval for the East Cambridgeshire Market Town Masterplan Action Plans produced for Ely, Soham and Littleport.</p> <p>It was resolved to:</p> <p>Approve the East Cambridgeshire Market Town Masterplan Action Plans produced for Ely, Soham, and Littleport.</p>
3.6	Ox-Cam Arc Representation	<p>The Board considered a report presenting proposals for the Combined Authority's representation on the governance groups of the Oxford to Cambridge Arc (Ox-Cam).</p>

		<p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note the Combined Authority’s status as the Arc Growth Board for Cambridgeshire and Peterborough. b) To nominate the Leaders and substitutes listed at paragraph 4.2 to the Arc Leadership Executive: <ul style="list-style-type: none"> • The Mayor • Leader of Cambridgeshire County Council (substitute Cllr Roger Hickford) • Leader of South Cambridgeshire District Council (substitute Cllr Lewis Herbert)
<p>By Recommendation to the Combined Authority</p> <p>Part 4 – Transport and Infrastructure Committee Recommendations to the Combined Authority Board</p>		
4.1	A1260 Junction 15 Transport Study - Outcomes of Outline Business Case	<p>The Board considered a report seeking approval to proceed with producing the Full Business Case and detailed design for the A1260 Junction 15 project.</p> <p>It was resolved to:</p> <p style="padding-left: 40px;">Approve for the drawdown of £470,000 from the Medium-Term Financial Plan to produce the Full Business Case and detailed design.</p>
4.2	A1260 Junction 32 33 Transport Study - Outcomes of the Outline Business Case	<p>The Board considered a report seeking approval to proceed with producing the Full Business Case and detailed design for the A1260 Junction 32-33 project.</p> <p>It was resolved to:</p>

		Approve the drawdown of £500,000, from the Medium-Term Financial Plan to produce the Full Business Case and detailed design.
4.3	March Area Transport Strategy Progress Report	<p>The Board considered a report requesting approval to commence the Outline Business Case and preliminary design.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Approve commencement of the Outline Business Case and preliminary design. b) Approve the drawdown of £1.0m for production of the Outline Business Case and preliminary design.

By Recommendation to the Combined Authority

Part 5 – Skills Committee Recommendations to the Combined Authority Board

5.1	University of Peterborough Full Business Case	<p>The Board considered a report requesting approval for the adoption of the Full Business Case to mobilise the creation of Phase 1 of the new University of Peterborough Project.</p> <p>It was resolved to:</p> <ul style="list-style-type: none">a) Approve and adopt the Full Business Case to mobilise the creation of Phase 1 of the new University of Peterborough project.b) Delegate authority to the Director of Business and Skills, in consultation with the Lead Member for Economic Growth, the Monitoring Officer and the Chief Financial Officer (Section 73), to develop the following key documents for the Special Purpose Joint Vehicle:<ul style="list-style-type: none">1) Prop Co Articles of Association.2) Collaboration Agreement.3) Cambridgeshire and Peterborough Combined Authority Services Agreement.4) Shareholder's agreement.
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5.2	Integrated Economic, Business and Skills Insight Programme	<p>The Board considered a report recommending to resource the commissioning exercise through existing MTFP budgets and seek authorisation to consolidate these.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Approve the consolidation of the Small and Medium Sized Enterprises (SME) Observatory budget and the Local Growth Fund (LGF) Top Slice and Department for Business, Energy and Industrial Strategy Support Funding as detailed in Table 1, to resource the commissioning. b) Approve the consolidation of the Adult Education Budget Programme costs, National Retraining scheme and Apprenticeships as detailed in Table 2, to resource the commissioning.
5.3	Careers and Enterprise Company Review	<p>The Board considered a report providing an annual review of the decisions made by the Combined Authority Board on 29th May 2019 to retain the Careers and Enterprise Company contract that was due to be terminated on 31 March 2019.</p> <p>It was resolved to:</p> <p style="text-align: center;">Note the Annual Review report.</p>
5.4	Growth Company Corporate Governance	<p>The Board considered a report seeking approval of the corporate governance arrangements for the Growth Company (Growth Co).</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Approve the business case in Appendix 1. b) Approve the business plan in Appendix 2.

		<ul style="list-style-type: none"> c) Approve the composition of Growth Co Board of Directors to include an independent director. d) Delegate authority to the Director of Business and Skills to approve the appointment of the Independent Director for the Growth Co, following an open and transparent recruitment process. e) Delegate authority to the Director of Business and Skills, in consultation with the Lead Member for Economic Growth, the Section 73 Officer and the Monitoring Officer, to develop the necessary legal documentation for the Growth Co. f) Approve the execution of the deed adherence and accession, contained within the shareholder agreement for Angle Holdings Ltd.
<p>By Recommendation to the Combined Authority</p> <p>Part 6 – Business Board Recommendations to the Combined Authority Board</p>		
6.1	Accelerated 2021 Local Growth Funding Allocated to the Cambridgeshire and Peterborough Combined Authority Business Board	<p>The Board considered a report providing more information on the Accelerated 2021 Local Growth Funding allocated to the Cambridgeshire and Peterborough Combined Authority Business Board.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note the Mayoral Decision on 15 July 2020, on the recommendation of the Business Board, to formally accept the allocation of £14.6million accelerated Local Growth Funding from the Cities and Local Government Unit on behalf of the Combined Authority; b) Note the plan to deploy the awarded accelerated Local Growth Funding to the Business Board’s No1 ranked priority project: Greater Peterborough

		Innovation Ecosystem, subject to it successfully completing the Local Assurance Framework application process including ratification by the Combined Authority Board.
6.2	Growth Deal Project Proposals July 2020	<p>The Board considered a report requesting approval for the applications that had been submitted for the remainder of the Local Growth Fund.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Approve funding for the project numbered 1, in table 2.11 based on the project achieving the highest scoring criteria and external evaluation recommendation. b) Approve a revised grant funding offer of £2,500,000, for the project numbered 2 in table 2.11 based on the project achieving the second highest scoring criteria and external evaluation recommendation. c) Decline project numbered 3 in table 2.11 based on the scoring criteria and this being the lowest scoring project.
6.3	Local Growth Fund Programme Management July 2020	<p>The Board considered a report providing an update on the Local Growth Fund programme's performance since April 2015.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note all of the programme updates contained in the report to the Business Board on 27 July 2020. b) Approve the change request for the Wisbech Access Strategy Project.
6.4	Eastern Agri-Tech Growth Initiative Funding Review - July	The Board considered a report requesting approval for a change in the criteria for the Eastern Agri-Tech Growth Initiative scheme.

	2020	<p>It was resolved to:</p> <ul style="list-style-type: none">a) Approve a change in the criteria for the Eastern Agri-Tech Growth Initiative scheme, raising the grant intervention rate from 25% to 50% on the Growth Grant part of the scheme.b) Delegate authority to the Director of Business and Skills, in consultation with the Lead Member for Economic Growth, to make any further changes in criteria or operation of the scheme to ensure all funds are awarded by end of March 2021.
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